

STUDENT MINISTRIES PROGRAM SUPERVISOR GUIDE

Our Objective

The basic objective of the Bay Cities Bible College is to train men and women for a life of fruitful ministry service. Jesus actually sent His disciples out into “the field” to do ministry as a significant and important part of their training (Matthew 10:10-22:1; Mark 6:7-13; Luke 9:1-6). In the same manner, our school seeks to provide for our students’ experience in actually doing some supervised ministry service.

Our Program

Each student chooses a ministry responsibility in their local church for the quarter and it is their responsibility to complete that ministry in a satisfactory manner. Students serve in many capacities in local churches and Christian organizations such as Sunday school teachers, youth leaders or assistant leaders, Bible Club teachers, visitation ministry, evangelistic teams, etc. Our expectation is that each student will faithfully complete a weekly ministry of at least 30 hours of involvement (3 hours/week for 10 weeks) in an eleven-week quarter.

Time Involvement

Bay Cities Bible College expects each student to invest an average of 3 to 6 hours a week in Christian ministry service. (This includes time for preparation, transportation, execution of ministry and follow-up). Some students are only able to invest in the minimum time in ministry each week, however, others are able to spend more time, so this is an issue to be discussed on an individual basis. Another item to consider is the vacation schedule and whether a student anticipates being away at any time during the quarter.

Supervision and Evaluation

Here at Bay Cities Bible College, we recognize our limitation in helping our students to actually apply their knowledge in a “field” setting. Therefore, we rely on you to host, supervise and mentor them and to provide them with constructive assessments of the work in the ministry. Some are already equipped to minister, while others are just beginning and need a little more care and assistance. We acknowledge our profound indebtedness to you for this important role and ask for it only in view of our common commitment to building up the body of Christ for His glory!

We rely on students working closely with supervisors who will provide them with adequate direction and evaluation. The supervisors are asked to provide the following:

- Direct supervision, accountability and personal help.
- Regular individual contact with the student (face-to-face).
- Evaluation and assessment of their ministry at the end of the spring quarter (sample copy is provided).

- Personal review with the student of their evaluation for personal and professional growth and credit recommendation to our Student Ministries Program.
- Open communication with our office in the event that you may have questions or incase a problem arises in the student's ministry.
- Encouragement, motivation and prayer for the student.

Request for Workers

Churches and Christian organizations may make requests for student workers by completing and returning the enclosed "Request For Workers" form. Although we may not be able to fill 100% of the requests, we will make every effort to make your needs known and retain your request for one year (or unless we are notified by you that the position is filled), which we will be made available to students seeking ministry opportunities.

Thank You!!

We are grateful for the opportunity of working together with you in proclaiming God's Word and in the training of students to serve Him. If we can be of any further assistance, please feel free to contact us (our contact information is below). Again, thank you for your service for the Lord!

Brad Chew
President